December 6, 2021

Dear Colleagues,

We hope that your semesters have gone well and that you have a restful interterm and joyous holiday season ahead. With lower occupancies on campus over the holidays and during the period of the campus closure (December 24th through January 2nd), we wanted to provide a few important reminders to ensure safe and productive continuity of your research during these times.

- **Receipt and delivery of hazardous materials** will not occur during the campus closure scheduled between December 24th and January 2nd. To prevent damage to your items and ensure timely delivery, we ask that you not order hazardous materials (including perishable items) after December 16th to ensure these can be received and delivered prior to the closure.

- **Lab supply, lab coat, and safety glasses deliveries** will not occur during the closure. The last day lab coats for laundering will be picked up prior to the closure is on December 15th, and laundered lab coats will be returned on January 7th.

- **Collection of hazardous and biohazardous waste** from labs during the closure will be on a limited basis only. Please plan accordingly.

- **Do not work alone in the lab** for any hazardous activity. Minimal risk activities can be conducted with use of a remote buddy system as described in the University’s Laboratory Safety/Chemical Hygiene Plan when necessary. Please contact EH&S for any questions on risk assessments or buddy systems.

- **If your lab will be unoccupied during the closure:**
  - Please ensure that all hazardous materials, including waste, are capped and stored appropriately.
  - Please close all fume hood sashes and shut off unneeded equipment.
  - Please ensure that all biohazardous waste is autoclaved.
  - Please consider placing up-to-date contact information on the door to the lab so that we can easily reach lab group members in the event of an emergency.

Please share this with your colleagues and contact us at askehs@umass.edu if you have any questions.

Happy holidays and stay safe!

The UMass EH&S Team