Cleaning/Disinfecting Log for Public Spaces

UMassAmherst | Environmental Health & Safety

Building name:_____

Sign and date log upon completing all tasks listed.

Post in designated custodian closet for building.

Clean and disinfect- high touch surfaces

- Doorknobs, handles, push plates, light switches
- Elevators buttons and rails (if applicable)
- Touch surfaces of chairs/benches
- Time clocks, touch pads
- Stair rails
- Vending machines
- Water fountains
- Restrooms (toilets, urinals, faucets)
- Table tops

Empty common waste repositories daily.

Date	Signature	Date	Signature